

**City of Point Pleasant**  
**400 Viand Street**  
**Point Pleasant, West Virginia 25550**

**Phone**  
**304 675-2360**  
**Fax**  
**304 674-8005**



**Sub-Contractor Registration**

Form # COPP-ListSub-Contractor-2005.9.01	Date	General Contractor's City License #	
<b>Business and Occupation Tax Information</b>			
<p>Owners are required to see that Business and Occupation Tax is paid in full before final payment is made to General Contractor and/or Individual Contractors not affiliated with the General Contractor. Business and Occupation Tax should be withheld from final payment until proof of payment to the City is provided. The B&amp;O Tax Rate for contractor's is \$2.00 per \$100.00 of gross income. A tax release must be obtained from the City Inspector before final payment is made.</p>			
<b>City License</b>			
<p>All Contractors and Sub-Contractors must obtain a City License before doing any work within the corporation limits of the City of Point Pleasant. License application may be purchased at the City Building – Cost \$10.50 per fiscal year.</p>			
<p><b>This form is to be completed by the General Contractor, or Owner if acting as his/her own contractor.</b>                  List all Sub-Contractors on this Project. – Use additional forms if necessary.</p>			
<b>Sub-CONTRACTOR NAME</b>	<b>BUSINESS NAME</b>		
Address 1			
Address 2			
City, State, Zip			
Phone	Office	FAX	Home
State License #		City License #	Contract Amount
<b>Sub-CONTRACTOR NAME</b>	<b>BUSINESS NAME</b>		
Address 1			
Address 2			
City, State, Zip			
Phone	Office	FAX	Home
State License #		City License #	Contract Amount
<b>Sub-CONTRACTOR NAME</b>	<b>BUSINESS NAME</b>		
Address 1			
Address 2			
City, State, Zip			
Phone	Office	FAX	Home
State License #		City License #	Contract Amount
Additional Pages Required?		NO	YES
		PAGE	OF
<p>I certify that the above information is true and correct                  I hereby acknowledge responsibility for the City of Point Pleasant Business and Occupation Tax.</p>			
<b>General Contractor</b>	PRINT	Signature	Title
			Date